

# PATIENT PRIVACY NOTICE

Issued: June 2019

**This privacy notice has been created together, in partnership by Mid Hampshire Health Ltd (MHH) and all GP member practice. We take your privacy very seriously therefore; please take the time to read this notice carefully as it contains important information about:**

- **Who we are**
- **How and why we collect, store, and share your personal information**
- **How long we keep your information and how to obtain further information**
- **How to contact us and supervisory authorities if you would like to make a complaint**

## **Who we are**

Mid Hampshire Healthcare (MHH) is a GP federation created to support all member practices and enhance the delivery of healthcare services to all patients within the local area. There are 18 GP practices that are currently members of the federation and benefit for the services MHH are developing and has to offer.

Your GP Surgery (we) collects and holds certain personal and sensitive information about you. We are regulated under the **General Data Protection Regulations** (GDPR) which applies across the European Union (including the United Kingdom) and we are responsible as 'the controller' of that personal and sensitive information for the purposes of those laws.

Under the GDPR regulations all organisations have appointed a Data Protection Officer. The Data Protection Officer for Mid Hampshire Healthcare and all GP member practices is Laura Taw.

## **How we use your information**

Confidential patient data will be shared within the healthcare teams at the practice, including nursing staff, admin staff, secretaries and receptionists. Necessary information will also be shared with other healthcare professionals to whom a patient is referred. All healthcare professionals have a professional and contractual duty of confidentiality.

## **How your information may be shared**

We sometimes share your information with other healthcare organisations for them to provide you with medical services. You will always be informed if such an onward referral is required and you have the right not to be referred.

In addition, we have a number of locally active data sharing schemes, enabling healthcare professionals outside the surgery to view information from your GP record, with our explicit consent, should the need arise.

## **Mandatory disclosure of information**

We are sometimes legally obliged to disclose information about patients to relevant authorities. In these circumstances the minimum identifiable information that is essential to serve that legal purpose will be disclosed.

The organisation will also have a professional and contractual duty of confidentiality. Data will be anonymised if at all possible before disclosure if this would serve the purpose for which the data is required.

## **How long your information is held**

We carefully consider any personal information that we store about you, and we will not keep your information for longer than is necessary for the purposes as set out in the details privacy policy available on our website or by request.

## **Further Information on keeping your information safe**

If you would like further information on how your personal and sensitive information is collected, held, used or shared, there is our full policy on our website. Alternatively you can request a copy from reception.

## **Making a complaint**

If you would like to discuss further, any issues regarding your personal and sensitive information, please arrange to speak with the Practice Manager at your registered GP Surgery.

Alternatively, please contact the Data Protection Officer by email on [laurataw@nhs.net](mailto:laurataw@nhs.net) or through your registered GP Practice.

## **Information Commissioner's Office**

The Information Commissioner's Office is an independent UK authority set up to uphold information rights. You can visit their website <https://ico.org.uk/> for further independent information and advice and contact details.